

Member Information Service

Decisions made by Cabinet Members

The following decisions have been made by Cabinet Members and will take effect at 10.00a.m. on Thursday 28 July 2022, unless the call-in procedure is activated. If you wish to request that a proposed decision is called in, please contact Member Services on 01444 477062 or e-mail committees@midsussex.gov.uk, in addition to making a written request to the Monitoring Officer, Tom Clark.

Tenders Received for the Refurbishment Works to Rosedene Cottage, Western Road, Burgess Hill, RH15 8QN (EXEMPT)

The Cabinet Member for Housing and Customer Services authorised the decision To award the contract to the Contractor A who submitted the most economically advantageous bid recommendation concerning the award of the contract for the refurbishment of Rosedene Cottage.

Implementation of Amendments to the Off-Street Parking Places Order

The Cabinet Member for Leisure and Parking approved implementation of the following amendments to the Off-Street Parking Places Order:

- a. introduce a new management regime that will ensure the parking area off St Wilfrids Way, Haywards Heath can be managed in an effective way in the future. Car Park now to be known as Lower St Wilfrids Car Park.
- b. facilitate the effective enforcement of the West Sussex ChargePoint Network in MSDC car parks following a phased installation at selected car parks in the district.
- c. minor small operational changes to enable effective car park management.

Copies of the reports are attached to this email. In due course, the reports will be Executive Decisions which can be found [here](#).

Committee Meetings

The Programme of Meetings for 2022-23 was agreed at Annual Council.

Please note that meeting start times vary.

All meetings are IN-PERSON in the COUNCIL CHAMBER unless otherwise stated.

Meetings for July and August are listed below:

JULY 2022

~~21 July – District Planning Committee @ 2pm~~ - cancelled due to the one item on the agenda being withdrawn by officers for technical reasons.

26 July – Audit Committee @ 5pm

AUGUST 2022

11 August – Planning Committee @ 4pm

18 August – District Planning Committee @ 2pm

22 August – Cabinet Grants Panel @ 4pm

Democratic Services has updated your O365 calendar with the new dates and times. Regular updates on the status of meetings in the forthcoming period will be provided to Members and the Council's public facing website will be continually updated.

Agendas – Items to be Considered

Audit Committee – 26 July 2022 @ 5pm

Internal Audit Annual Report 2021/22.
Review of Treasury Management Activity 2021/22.
External Audit Plan.
Annual Governance Review Statement 2021/22.
Committee Work Programme 2022/23.

Member Development Learning

All Member Development Learning Sessions are held in the Council Chamber unless otherwise stated. **Please confirm your attendance** to July session by emailing committees@midsussex.gov.uk by **noon on Friday 22 July 2022**.

Date & Time	Training Event	Indicator
25 July 2022 @ 1:30pm	Planning Training: Design & Heritage Assets (Essential for Planning Members)	



Planning Training

The Planning Training will cover the following topics over the course of four training sessions:

- Highways
- Heritage Assets
- Design case study
- Decision making
- Other material considerations
- S106
- Planning Enforcement

The training slides and video recordings of the sessions have been emailed to all Members. Please email committees@midsussex.gov.uk should you have any difficulties in accessing the folder.

Learning Pool

For online training that you can do conveniently in your own time, please visit the Learning Pool.



To complete your online learning pool training modules please visit:

<https://stc.learningpool.com/login/index.php>

The modules available for Members to complete are:

- Safeguarding Adults
- Safeguarding and Child Protection
- County Lines
- What is GDPR?
- Getting Started with Social Media.
- Business Continuity Management.
- Annotating and Editing Documents.
- Planning Application Decision Making for Members

Information and News

COVID-19 News

Covid is now endemic, and we are working to live with it. Covid rates in West Sussex and across the UK are continuing to rise. The West Sussex rate now averages about 440 cases per 100,000 with the two new Omicron variants accounting for all these cases.

Case levels are still rising in most areas of the UK and people are advised to remain cautious in busy indoor areas where ventilation is important. Mask wearing in busy indoor settings is also still advised (and now mandatory in all NHS settings) together with regular handwashing.



The number of people in hospital with Covid in the UK is now around the 15,000 and therefore back to where they were at the end of April 2022. Deaths within 28 days of a positive Covid test are fairly level and now average about 60 cases per day in the UK.

Those with Covid symptoms are asked to self-isolate until those symptoms have passed to safeguard others. Lateral Flow tests will indicate when you are most infectious with Covid.

The best way to avoid serious illness from a Covid infection is to maintain the benefits of vaccination. Everyone aged 5 and over is eligible for a Covid vaccination. Those over 75 and Covid vulnerable people 12 and over who have had the second booster vaccination are showing additional protection against Covid infection and those eligible who have not yet had their booster are urged to come forward.

In West Sussex about 7% of the population aged 12 and over remain without any Covid vaccinations and those people continue to be encouraged to come forward to get their first vaccination.

Being fully vaccinated makes overseas travel more straightforward and reduces the need for privately sourced Covid tests as part of overseas travel requirements.

Please see the latest public data from West Sussex [here](#).

Outside Bodies

Outside bodies are external organisations and partnerships at which there is Council representation by individual Members. Appointments were made at the Council meeting on 29 June 2022.

Members are expected to attend the formal meetings of the outside bodies and are encouraged to share updates on their work in this area through the Member Information Service Bulletins.

South Downs News

Please find the link to the latest edition of the South Downs News below:

[Find out about National Park's first ReNature festival](#)

Warmer Homes Programme \ Green Home Grant

Please find attached to this email a briefing note that provides an overview of the Warmer Homes Programme that aims to help residents improve the energy efficiency of their homes.

Burgess Hill Northern Arc Secondary School Project - Meet The Project Team And View Pre-Application Designs

West Sussex County Council have arranged a 'meet the project team and view pre-application designs' for the proposed new secondary school in Burgess Hill. A copy of their outgoing communication is below:

Plans for a new secondary school in Burgess Hill go on display for the first time at an information event later this month.

West Sussex County Council is delivering the secondary school as part of the wider Burgess Hill Northern Arc development of 3,500 new homes led by Homes England.



Information event:

- Date: Wednesday 20 July 2022
- Time: 3.30pm until 7.30pm – open to all, no need to book
- Location: Mid Sussex Voluntary Action, The Cherry Tree Centre, Fairfield Road, Burgess Hill, RH15 8QB

At the event you'll be able to:

- Meet the County Council's Project Team, who'll talk through the plans
- See the plans on display
- Ask questions

Keep up to date on the progress of the scheme on the [Burgess Hill Northern Arc secondary school project webpages](#).

Register your interest to be kept up to date on the scheme by emailing:

BHNAS.info@westsussex.gov.uk

The secondary school is part of a new 'all-through' primary and secondary school for Northern Arc, which will be run by the University of Brighton Academy Trust.

The secondary school includes all the facilities recommended by the Department for Education for a school of this size, including a dedicated Special Support Centre, with strong sustainability credentials, in line with the [West Sussex County Council Climate Change Strategy 2020-2030](#).

As a demonstration of this Council's Climate Change Pledge, the building aims to achieve Passivhaus certification, reflecting ultra-low carbon emissions in operation, with an acute focus on energy efficiency, insulation, on-site energy generation and no use of fossil fuels in the running of the building. Further to this, the design minimises, as far as practicable, embodied carbon. West Sussex County Council is preparing to submit a reserved matters planning application in August.

Information on Planning School Places across Mid Sussex District Council

Given the recent interest from some Councillors about school place planning, WSCC have produced a briefing note to provide some context. Please find the document attached to this email.

News Releases

For further information or copies of the news releases listed below, please contact the Press Office on 01444 477 387 or use the following link: <http://www.midsussex.gov.uk/my-council/council-magazine-and-press-releases/press-releases/>

19 July 2022 - [Skatefests and Play Days back on Tour - bringing free fun across the District](#)

15 July 2022 - [Council shows support for Anti-Social Behaviour Awareness Week](#)

14 July 2022 - [Food waste collection trial is ready to launch](#)

